

M.R. Butcher
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IP21 4HL

1st November 2022

To: All Harleston Choral Society Members

Harleston Choral Society Co-operative Bank

Dear Choir Members,

I am very pleased to advise you all that with effect from 1st November 2022 the Harleston Choral Society has changed banks. The HSBC bank account will be closed and the bank account is now held at the Co-operative Bank.

The account details are as follows: Account Number **67266159**: Sort Code **08-92-99** .

Please will you make the necessary changes to your records and ensure that future payments on-line are made to the new account. It is preferable for all members, where possible, to pay on-line, but if you wish to pay cash or cheques into the account via a local post office then that is okay as well.

I am also registered for on-line accounting and this includes payments either on-line or via a debit card, for choir business.

Yours sincerely,

Malcolm Butcher
Treasurer